



Administration

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MEMO

TO: County Commission
FROM: Robert W. Wilson
Date: January 31, 2024
Subject: Cass County Cemetery Board

In October the Commission created and appointed initial members to the County Cemetery Board. Initially appointed members included Administrator Robert Wilson, Buildings and Grounds Supervisor Gene Gartner, Coroner Kriste Ross, Human Service Zone Director Gail Bollinger and Commissioner Mary Scherling.

Initially there were three Cemetery Board positions left vacant due to a lack of applicants: two community representative positions and one local funeral director position. The Administration Office has now received two applications for the community representative spots and one application for the local funeral director spot. The community representative applicants are: Kristin Roers of Fargo and Nicole Geist of Casselton. The local funeral director applicant is Hannah Blazinski-Cuhel of Boulger Funeral Homes in Fargo.

The Community representative applications have been reviewed and recommended for appointment by the Cemetery Committee that held its first meeting on Friday, January 26th. The funeral director's application was received after the meeting.

SUGGESTED MOTION: Amend Commission Policy Manual Section 4.00 Advisory Boards, and appoint Kristin Roers, Nicole Geist, and Hannah Blazinski-Cuhel to the Cass County Cemetery Board.

KRISTIN ROERS, MS, RN, CPPS

Fargo, ND 58104

kristin.roers@sanfordhealth.org

EMPLOYMENT EXPERIENCE

SANFORD MEDICAL CENTER

Nursing & Clinical Services

Fargo, ND

Nursing & Clinical Services Consultant

June 2022-present

- Manage processes related to Student Experience, College and University Relations, and K12 Pipeline development.
- Served as operational lead for Internationally Educated Nurse recruitment and onboarding program, bringing 400 nurses to Sanford Fargo over 3 years.

3South Medical Surgical Unit

Fargo, ND

Interim Nurse Manager

January 2022-June 2022

- Provide operational and clinical oversight to nursing staff to ensure quality care for patients.
- Maintained the highest expectations for regulatory and professional standards on a 32-bed Medical Surgical unit.

Office of Nursing Practice

Fargo, ND

Nursing Practice Specialist

June 2011-January 2022

- Equipment Project Management: Oversaw roll out of BD Alaris Smart IV Pumps across three hospital campuses, LifePak Defibrillators across Fargo Market. Managed other technology, equipment, and supply projects. Responsible for design, implementation, and training for Rauland Call System, including integration with smartphone devices, RTLS, and Philips CareEvent.
- Policy Management: Managed patient care policies, participated in enterprise policy development, educated Fargo Market policy owners on policy software, co-chair Nursing Policy & Procedure
- Worked collaboratively with counterparts for standardization efforts of Value Analysis projects, CLABSI and Fall Prevention, Safe Patient Handling, and co-chaired Enterprise Epic Standardization committee. Coordinated Annual Nursing Recognition Banquet, DAISY Award, Monthly awards.

NORTH DAKOTA STATE UNIVERSITY

School of Nursing

Fargo, ND

Course Facilitator

January 2014-June 2014

Facilitated 'Nursing Management' course for LPN-to-BSN nursing students. Utilized online learning tools to increase student understanding and development.

UNIVERSITY OF MARY

School of Nursing

Fargo, ND

Course Facilitator

May 2012-August 2013

Facilitated 'Evidence Based Practice & Strategic Leadership in Healthcare' course for graduate level nursing students. Utilized story-telling and discussion questions to enhance adult learning.

PARK NICOLLET METHODIST HOSPITAL

Medical/Surgical & Critical Care Float Pool

Saint Louis Park, MN

Associate Nurse Manager

May 2007-May 2011

- Served as direct supervisor for 70+ Med/Surg staff nurses, included performance appraisals, performance management, and training to ensure the highest level of care to patients.
- Transformed departmental reporting by automating allocation, absenteeism, and other monthly reports for greater accuracy and efficiency. Utilized Lean methodology and tools for process improvement projects.
- Project Manager to create an Observation Unit. Opened and managed 12-bed Observation Unit. Led Inpatient Falls Reduction Initiative. Fall Reduction of over 15% from 2008-2009 and 38% from 2009-2010.

Advanced Care Oncology

Saint Louis Park, MN

Registered Nurse

January 2006-May 2007

Performed duties as staff nurse on a 10-bed step-down unit for Oncology & Surgical patients. Developed and implemented plan of care utilizing outcome-based approach and age-appropriate principles. Provided safe and ethical care based on assessment.

KRISTIN ROERS, MS, RN, CPPS

Fargo, ND 58104

kristin.roers@sanfordhealth.org

ST. JOSEPH'S HOSPITAL

Medical/Surgical & Oncology

Registered Nurse

Saint Paul, MN

October 2004-January 2006

Served as a staff nurse on a 39-bed Med/Surg unit and a 24-bed Med/Surg & Oncology unit. Served as a unit Magnet champion. Participated in computerized charting planning committee and acted as unit "Super-user" during implementation.

CARLSON MARKETING GROUP

Human Resources

Human Resources Coordinator/Systems & Process Coordinator

Plymouth, MN

August 1999-November 2002

Provided front-line customer service support to employees and applicants visiting the HR office. Facilitated New Hire Orientation. Led Process Improvement committee and Employee Activity Council.

EDUCATION

MASTER OF SCIENCE IN NURSING & HEALTHCARE SYSTEMS ADMINISTRATION

University of Minnesota

MINNEAPOLIS, MN

December 2009

BACHELOR OF SCIENCE IN NURSING – ACCELERATED OPTION

South Dakota State University

SIOUX FALLS, SD

August 2004

BACHELOR OF SCIENCE IN BUSINESS ECONOMICS

South Dakota State University

BROOKINGS, SD

December 1999

PERSONAL PROFILE

NORTH DAKOTA STATE LEGISLATURE

State Senate

District 27 Senator

Bismarck, ND

December 2018-present

- Serve the constituents of District 27 and the State of North Dakota in the State Legislature.
- 2023-2024: Majority Caucus Leader, Chair of the State & Local Government and member of Human Services Committees. Interim: Chair of Health Services, member of Health Care, Employee Benefits, Government Finance, and Legislative Procedures & Arrangements Committees. Appointed to: Medical Marijuana Advisory Committee and Child Support Guidelines Drafting Committees.
- 2021-2022: Vice Chair of Human Services and member of Government & Veterans Affairs Committees. Interim: Vice Chair of Employee Benefits. Appointed to: Medical Marijuana Advisory Committee, Child Support Guidelines Drafting Committee, Protection and Advocacy Council, and member on the ND Commerce Commission Occupational Licensing Reform Workgroup.
- 2019-2020: Member of Human Services & Government & Veterans Affairs Committees. Interim: Vice Chair of Healthcare Committee. Appointed to: Protection and Advocacy Council.

Licensure/Certification

- Registered Nurse – Licensed in North Dakota (compact) & Minnesota
- Certified Professional in Patient Safety (CPPS) Certification – 2016-present
- Registered Lobbyist for North Dakota Nurses Association for the 2015 & 2017 Legislative sessions

Professional Activities, Associations, & Awards

- Henry Toll Fellowship (Council of State Governments: Midwest) – Fellow – 2023
- GOPAC Emerging Leaders Program – Participant – 2021
- Bowhay Institute of Legislative Leadership Development (Council of State Governments: Midwest) – Fellow – 2019
- North Dakota Nursing Association – Vice President, Government Relations – 2013-2018; Member – 2012-current
- North Dakota Center for Nursing – Legendary Nurse in Advocacy Award – 2016
- American Nurse Advocacy Institute Fellow (ANA) – 2015-2016
- United Way – 35 Under 35 Leadership Program – 2012
- Institute for Clinical Systems Improvement – Falls Protocol Work Group Member – 2009-2010

Nicole Geist

[REDACTED] Casselton, ND 58012

[REDACTED] | Email: nikkigeist@outlook.com

Professional experience:

City of Casselton

Casselton, ND

City Secretary

August 2022 - Present

- Overseeing utility billing, accounts payable and receivable, and resident correspondence.
- Recording and transcribing meeting minutes, issuing building permits, and informing residents of meeting schedules.
- Managing daily office operations.

Exit 331 Vinyl Designs

Casselton, ND

Owner

May 2018 - Current

- Owner of a successful business specializing vehicle decals.
- Host and attend vendor shows, facilitate a monthly networking group.
- Maintain inventory of blank clothing, various vinyl types, and outdoor decal materials.
- Process custom shirt orders, including design and application.
- Design Logos and offer small business packages.
- Design, Create and Install car decals for personal and business use.
- Manage inventory, machinery, and shipping supplies.
- Streamlined business operations to 10 hours per week

Preslees Nails

Casselton, ND

Owner

January 2019 – February 2023

- Established and manage a thriving nail business.
- Conducted research, created a website, and designed a booth for vendor shows.
- Handle order processing, marketing, and inventory management.
- Maintain the company website (presleesnails.square.site) and update social media regularly.

Swanson Health Products

Fargo, ND

Helpdesk Specialist

November 2014 - May 2019

Customer Service Center Representative

February 2014 - November 2014

- Assessed customer needs and provided ideal solutions.
- Maintained a calm and professional demeanor while assisting upset customers.
- Collaborated with the team to find solutions to problems.
- Handled questions related to shipping, website, and promotion issues.
- Proficient in Mozart software.
- Created JIRA tickets when needed for the web team to fix a problem.
- Updated the employee database.
- Handled phone orders, conducted online chats, and processed mail and fax orders.
- Ensured compliance with FDA regulations in communication.

NPC International-Pizza Hut

Fargo area and Jamestown

Management

February 2005 - January 2014

- Hired, trained, and developed new talent at various locations
- Managed inventory, cash, and scheduling.
- Handled customer complaints and represented the restaurant at events.

Fargo, North Dakota, 58102
hannah@boulgerfuneralhome.com

HANNAH BLAZINSKI-CUHEL

LICENSED FUNERAL DIRECTOR

PROFESSIONAL SUMMARY

Licensed Funeral Director with 4 years of experience in coordinating and planning funeral services according to the family's wishes and cultural traditions. Skilled in community relations and building positive partnerships with local clergy and community organizations. Adept at managing logistics and ensuring a seamless and professional experience for grieving families. Passionate about providing compassionate support and educating families about funeral and burial options.

EMPLOYMENT HISTORY

DEC 2019 - PRESENT

Funeral Director/Embalmer, Boulger Funeral Home, Fargo

- Coordinate and plan funeral services according to the family's wishes and cultural traditions
- Develop and maintain relationships with local clergy and community organizations to foster positive partnerships and enhance the funeral home's reputation within the community.
- Manage and oversee the funeral planning process, including scheduling, logistics, and coordination with vendors and staff
- Collaborate with funeral home staff to ensure a seamless and professional experience for grieving families
- Ensure compliance with all relevant state and federal regulations regarding funeral services and embalming procedures
- Coordinate with local hospitals and mortuaries to ensure prompt transfer of deceased individuals and proper documentation
- Conduct pre-need consultations and educate families about funeral and burial options

SKILLS

Community Relations
Logistics Management

Embalming Procedures
Relationship Building

EDUCATION

AUG 2021 - OCT 2022

Associate of Applied Science in Funeral Service, DMACC, Des Moines, IA

AUG 2019 - DEC 2020

Associate of Science, MSUM, Moorhead, MN

REFERENCES

James Boulger
BOULGER FUNERAL HOME
Jim@boulgerfuneralhome.com

Marty Baumgartner
BOULGER FUNERAL HOME
marty@boulgerfuneralhome.com